

To,  
Central Public Information Officer,

Dear Sir,

Sub: Information under Right to Information Act 2005.

Please provide me the information on following:-

My CA had filed an application for the refund of Assessment Year coming to Rs. on ..... the copy of which is enclosed for your ready reference.

1. Please tell me the daily progress made on my application so far that is when did my application reach which official, for how long did it stay with that officer and what did he/she do during that period.
2. Please provide me a list of all the applications/ letters/ grievances received after the date of my application/ letter containing names, dates of applications and dates of disposals. And also provide me the information of refunds given out of turn indicating the reasons of out of turn disposal.
3. The application filed by me for the refund remained unanswered and unattended for so long time. Please give me the names and designations of the officials who were supposed to take action on my application and who have not done so?
4. What action would be taken against these officials for not doing their work and for causing harassment to the public? By when would that action be taken?
5. By when would I get my refund now?

I am separately depositing Rs.10 as application fee.

Yours truly,

Applicant